

LYNWOOD COMMUNITY DEVELOPMENT DISTRICT

District Office – Tampa, Florida (813) 933-5571
Mailing Address – 3434 Colwell Avenue Suite 200, Tampa, Florida 33614
www.lynwoodcdd.org

**Board of Supervisors
Lynwood Community
Development District**

October 6, 2022

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Lynwood Community Development District will be held on **Friday, October 14, 2022 at 11:00 a.m.** at the Offices of Rizzetta & Company, 2700 S. Falkenburg Road Suite 2745, Riverview, FL 33578. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of Board of Supervisors'
Meeting held on August 9, 2022 Tab 1
 - B. Consideration of Operations & Maintenance
Expenditures for August 2022 Tab 2
- 4. BUSINESS ITEMS**
 - A. Consideration of BOS Resumes & Appointments of
Board Supervisors..... Tab 3
 - B. Administer Oath of Office
 - C. Consideration of Resolution 2023-01; Designating
Officers of the District Tab 4
- 5. STAFF REPORTS**
 - A. Landscape Update
 - B. District Counsel
 - C. District Engineer
 - D. District Manager Tab 5
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Debby Wallace

Debby Wallace
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

LYNWOOD COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Lynwood Community Development District was held on **Friday, August 9, 2022 at 11:02 a.m.** at the Hilton Garden Inn 4328 Garden Vista Drive, Riverview, FL 33578.

Present and constituting a quorum were:

Kelly Evans	Chairman
Laura Coffey	Vice-Chairman
Lori Campagna	Assistant Secretary (joined at 11:08 a.m.)
Paulo Beckert	Assistant Secretary

Also present were:

Debby Wallace	District Manager; Rizzetta & Co.
John Vericker	District Counsel; Straley Robin Vericker (via conf. call)
Scott Herman	Representative, Fieldstone
Audience	None

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order and roll call performed, confirming that a quorum was present.

SECOND ORDER OF BUSINESS

Audience Comments

No audience members present

THIRD ORDER OF BUSINESS

Consideration of Minutes of Board of Supervisors' Meeting held on July 8, 2022

Ms. Wallace presented the Minutes from the Board of Supervisors' meeting held July 8, 2022.

On a Motion by Ms. Evans, seconded by Ms. Coffey, with all in favor, the Board of Supervisors approved, as presented, the Minutes of the Board of Supervisors' meeting held on July 8, 2022, for the Lynwood Community Development District.

FOURTH ORDER OF BUSINESS

**Ratification of Operations &
Maintenance Expenditures for June &
July 2022**

Ms. Wallace presented the June & July 2022 Operation and Maintenance Expenditures to the Board.

On a Motion by Ms. Evans, seconded by Ms. Coffey, with all in favor, the Board of Supervisors ratified the June 2022 (\$15,022.02) and July (\$17,860.79) Operation and Maintenance Expenditures, for the Lynwood Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of District Management
Addendum**

On a Motion by Ms. Evans, seconded by Ms. Campagna, with all in favor, the Board of Supervisors approved the Rizzetta & Company, District Management Addendum, for the Lynwood Community Development District.

SIXTH ORDER OF BUSINESS

**Consideration of Campus Suites
Addendum**

On a Motion by Ms. Coffey, seconded by Ms. Campagna, with all in favor, the Board of Supervisors approved the Campus Suites Addendum, for the Lynwood Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of One-Time
Maintenance**

On a Motion by Ms. Evans, seconded by Ms. Campagna, with all in favor, the Board of Supervisors approved the Fieldstone One-Time Maintenance of Ornamental Plans around Pond in the amount of \$6,500.00, for the Lynwood Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of EGIS Insurance
Proposal**

On a Motion by Ms. Evans, seconded by Ms. Coffey, with all in favor, the Board of Supervisors approved EGIS Insurance proposal for Fiscal Year 2022-20223, for the Lynwood Community Development District.

NINTH ORDER OF BUSINESS

Staff Reports

A. Landscape Report

Mr. Herman provided an update and said by Noon on September 14, 2022 the landscape maintenance will be remediated.

B. District Counsel

No report.

C. District Engineer

Not present.

D. District Manager

Ms. Wallace informed the Board that the next scheduled meeting will be held on Friday, October 14, 2022 at 11:00 a.m. at the offices of Rizzetta & Company located at 2700 S. Falkenburg Road Suite 2745, Riverview, FL 33578.

The Board requested Ms. Wallace contact HOA to send out email blast to residents to submit resumes for future Board Supervisors positions.

TENTH ORDER OF BUSINESS

Supervisor Requests

No supervisor requests.

ELEVENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Evans, seconded by Ms. Coffey, with all in favor, the Board adjourned the meeting at 11:22 a.m. for the Lynwood Community Development District.

Assistant Secretary

Chair / Vice Chair

Tab 2

LYNWOOD COMMUNITY DEVELOPMENT DISTRICT

District Office - Citrus Park, Florida - (813)-933-5571

Mailing Address - 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

lynwoodcdd.org

Operation and Maintenance Expenditures

August 2022

For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from August 1, 2022 through August 31, 2022. This does not include expenditures previously approved by the Board.

The total items being presented: **\$24,278.72**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Lynwood Community Development District

Paid Operation & Maintenance Expenditures

August 1, 2022 Through August 31, 2022

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
AMTEC	100002	1660597	Arbitrage Rebate Calculation Series 2019 FY	\$ 450.00
Fieldstone Landscape Services	100003	16521	Landscape Maintenance 07/22	\$ 4,460.87
Fieldstone Landscape Services	100007	16891	Landscape Maintenance 07/22	\$ 4,461.00
Fieldstone Landscape Services	100007	16892	Irrigation Repairs 07/22	\$ 65.00
Genesis Halff, Inc.	100005	10075758	Stormwater Needs Assessment 06/22	\$ 4,500.00
Rizzetta & Company, Inc.	100000	INV0000070159	District Management Fees 08/22	\$ 4,027.00
Sitex Aquatics, LLC	100008	6496B	Monthly Lake Maintenance 08/22	\$ 840.00
Straley Robin Vericker	100004	21822	Legal Services 07/22	\$ 1,290.95
Straley Robin Vericker	100009	21960	Legal Services 08/22	\$ 1,027.00

Lynwood Community Development District

Paid Operation & Maintenance Expenditures

August 1, 2022 Through August 31, 2022

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
TECO	100006	221008593248 07/22	5524 Rainwood Meadow Dr 3B Solar 08/22	\$ 656.19
TECO	100001	TECO Summary 07/22	TECO Summary 07/22	<u>\$ 2,500.71</u>
Report Total				<u>\$ 24,278.72</u>

Tab 4

RESOLUTION 2023-01

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNWOOD
COMMUNITY DEVELOPMENT DISTRICT REDESIGNATING THE
OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE
DATE**

WHEREAS, Lynwood Community Development District (hereinafter the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Hillsborough County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to designate the Officers of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS
OF LYNWOOD COMMUNITY DEVELOPMENT DISTRICT:**

Section 1. _____ is appointed Chairman.

Section 2. _____ is appointed Vice Chairman.

Section 3. _____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.
Debby Wallace is appointed Assistant Secretary.
Matthew Huber is appointed Assistant Secretary.

Section 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 14TH DAY OF OCTOBER 2022.

**LYNWOOD COMMUNITY
DEVELOPMENT DISTRICT**

CHAIRMAN/VICE CHAIRMAN

ATTEST:

SECRETARY/ASST. SECRETARY